

Flatland Film Festival

August 11 – 12, 2006

Submission Guidelines

- 1 Fill out the attached entry form and mail it to:

**The Underwood Center for the Arts
511 Avenue K
Lubbock, TX 79401**

- 1 All entry fees must be paid in full by April 1, 2006. (Late entries paid by 4/21/06.)
- 2 One entry form per work submitted.
- 3 Send your entry postage paid. Use only plastic or bubble wrap packing materials. Do not use fiber-filled envelopes.
- 4 Include a self-addressed, prepaid mailer if you would like your work returned.
- 5 Make sure all tapes, DVDs, and cases are clearly labeled with the name of artist and the title of the film.

Eligibility

- 6 Short films and videos, 20 minutes or under, are eligible for the festival competition.
- 7 Foreign language films must be subtitled in English.
- 8 Work must have been completed after January 1, 2004.
- 9 Eligible formats for judging include DVD or VHS (NTSC only).

Deadline

- 1 Final deadline: All entries must be postmarked by **April 1, 2006**
- 2 Late deadline: Must be postmarked by **April 21, 2006**

Selection and Notification

- 2 The selection committee will screen work submitted. Festival participants will be **notified by June 1, 2006**. Award winners will also be notified by June 1, 2006.
- 3 If accepted, a **mini-DV screening print** of your film or video must be received by **July 1, 2006**.
- 4 If your entry is accepted into the Flatland Film Festival, please provide **publicity materials** by **July 1, 2006** (digital photos, stills, press releases, postcards, or press kits).

Entry Fees

- 1 Each entry is \$20.00 until 4/1/06. After this date through 4/21/06 - \$25.00 each.
- 2 Accepted forms of payment include check or money order (US only), MasterCard or Visa.
- 3 Make checks payable to **Underwood Center for the Arts**.
- 4 Entry fees are non-refundable.

Flatland Film Festival

Entry Form

(please print legibly)

Film Title: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

If selected, are you or another key member of the cast or crew able to attend the screening? Yes ____ No ____

Film Facts

1. Length (minutes): _____
2. Original Format _____

Category:

Drama _____ Comedy _____ Documentary _____ Experimental _____
Animated _____ Other _____

Synopsis/Description: Please include a brief (3 – 4 sentences) summary of the film.

Credits:

Director: _____ Writer: _____

Producer: _____ Year Completed: _____

Prior festival showings/prizes: _____

How did you hear about the Flatland Film Festival? _____

BE SURE TO INCLUDE:

- 1 Completed entry form
- 2 Entry fee
- 3 Self-addressed, stamped bubble-pack envelope for return of preview video/DVD, if return is desired.

For payment by personal check, make checks payable to **Underwood Center for the Arts**.

For payment by MasterCard or Visa, please complete:

Card number: _____ Exp. date: _____

Entry fee enclosed: _____ Signature: _____

Certification of Entry

I, the undersigned, by entering my submission for consideration attest that the Flatland Film Festival holds all rights to exhibit the given work in its annual festival. I further acknowledge that this submission is not subject to litigation nor is threatened by any litigation and that I am duly authorized to submit this project to the Flatland Film Festival. I agree that once my film is scheduled for screening, it may not be withdrawn from the Festival program. I understand that the Flatland Film Festival is not responsible for any damage to my work. Lastly, I understand that my work will not be returned to me unless I have enclosed a postage-paid envelope and that my submission fee is nonrefundable.

Signed _____ Date _____

Print Name _____

Thank you for your submission to the Flatland Film Festival!

www.flatlandfilmfestival.com